

Annual report requirements for Queensland Government agencies

Summary of Amendments for the 2018–19 reporting period

This document provides an overview of the amendments to the *Annual report requirements for Queensland Government agencies* for the 2018–19 reporting period.

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**Queensland
Government**

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- for the 2018–19 reporting period

SUMMARY OF AMENDMENTS	
Section changed	Details of change
2. Legal requirement for annual reports	Additional information included regarding the permanent retention requirements for annual reports as per the General Retention and Disposal Schedule – Disposal Authorisation 1042 (reports – significant) and 1147 (agency publications – significant).
2.1 Exemptions from annual reporting requirement	This is a new section which provides details of the exemption process consistent with the financial legislation.
11.4 Agency service areas and service standards	Discontinued measures section amended to clarify presentation of discontinued measures. Guidance relating to Machinery of Government (MOG) impacts (included in 2017–18 requirements) has been removed as it is not relevant for the 2018–19 annual reporting period.
14.5 Information systems and recordkeeping	Requirement revised in relation to the new Records Governance Policy released in 2018 that replaces Information Standards 40 and 31.
15.1 Strategic workforce planning and performance	Minor amendments to modernise the language and concepts, consistent with contemporary approaches to workforce planning.
15.2 Early retirement, redundancy and retrenchment	Directive 04/18 replaced Directive 16/16 on 11 May 2018 and applied for the entire 2018–19 reporting period. Requirement updated to reflect new terms of the 04/18 Directive. Changes have also been made to the information relating to the Public Service Commission Directive 17/16 to better reflect the Directive.
Part C Production and publication	Part C (Sections 18, 19, 20, 22, 24 and 27.1) has been comprehensively reviewed to clarify requirements in relation to internal and external publishing and production, as well as tabling requirements (including hard copies, electronic copies and online versions).
33. General information (Open Data)	Further information provided for statutory bodies in regard to creating accounts to upload data directly.
33.2 Overseas travel	Minor amendments to further clarify reporting requirement.
Attachment B - Compliance Checklist	The basis for requirement of Early retirement, redundancy and retrenchment under 'Governance - human resources' updated to reflect new Directive.