

Recordkeeping Transformation Program

Queensland State Archives

Valuing Information

Disposal Authorisation

DELIVERABLE: A new method of authorising disposal and a review of authorisation responsibility and delegation.

Information Value

DELIVERABLE: An effective approach to the way we assign value to business information created across the spectrum of agencies.

Digital Appraisal

DELIVERABLE: An effective approach to the way we identify and appraise the value of digital records

Ministerial Records

DELIVERABLE: Processes for the management of ministerial records.

GOAL:

A shared and aligned view of the value of business information across the spectrum of government agencies shaped by our clients

GOAL:

A modern and relevant Act shaped by our clients and the community

Transforming Legislation

Public Records Act Review

DELIVERABLE: A modern and relevant Act to support the creation, discoverability and flow of information within Government.

Priority Amendments

DELIVERABLE: Essential amendments to the Act and regulations to allow for critical Government processes..

Research Sprint

DELIVERABLE: Research paper to inform the Public Records Act review.

Research Sprint

DELIVERABLE: Research paper to inform the development of an audit and assessment framework.

Engaging Agencies

Client Engagement

DELIVERABLE: A transformation of the way we engage with all stakeholders.

Recordkeeping Training

DELIVERABLE: Online training to improve recordkeeping capability.

Building Digital Capability

Digital Transition Strategy

DELIVERABLE: A 5 year strategy that governs the transition of agencies from paper-centric to digitally capable.

Digital Maturity Framework

DELIVERABLE: Strategy to support a phased approach to improving agency recordkeeping maturity through the establishment of clear performance goals that align with recordkeeping principles.

Minimum Requirements

DELIVERABLE: An revised recordkeeping standard to replace IS40 and IS31.

Agency Baseline

DELIVERABLE: An accurate current state of recordkeeping. Agencies will be baselined against new digital capability requirements and surveyed annually to measure compliance.



Bridging the digital divide



Empowering decision making



Delivering a digital archive



Streamlining business processes



Partners



Collaboration



A sprint process in partnership with QUT / PwC / DSITI is currently underway. The sprint will define the 'Future of Recordkeeping' and will provide critical direction for projects.

Related documents

Queensland State Archives Strategic Plan 2016-2020

DIGITALIST Advancing our digital future: Digital strategy for 2017-2021



Learning resources



Work Practices



Personalised learning



Business critical systems



Tiered service delivery model



Information management