

Queensland Public Sector Strategic Management Planner 2019–2020

		July 2019	August 2019	September 2019	October 2019	November 2019	December 2019	January 2020	February 2020	March 2020	April 2020	May 2020	June 2020
Planning	Ministerial Charter Letters	The Premier issues Ministerial Charter Letters for each Minister following commencement of parliamentary term and may issue updates during the term (at the Premier's discretion)											
	Chief Executive (CE) Performance Agreements	CE submits 2018–19 Performance Agreement self-assessment to PSC (either with Minister's signature or lodged with Minister)	CE submits final (Minister approved) 2019–20 CE Performance Agreement to PSC			CE submits 2019–20 mid-year performance review (with Minister's signature) to PSC			PSC consultation with CEO Leadership Board on 2020-21 objectives			CE prepares end of year self-assessment for 2019–20 (due July)	
		CE submits draft 2019–20 CE Performance Agreement to PSC for Central Agency feedback	CE prepares 2020–21 CE Performance Agreement (due July)										
	Departmental Planning	2019–23 departmental strategic plans commence	DPC publishes Agency Planning Requirements and changes for 2020 planning period		Departments undertake strategic planning process for 2020 planning period including early engagement with central agencies (suggested timing)			Departments submit consultation draft 2020–24 strategic plans to DPC for central agency feedback		Departments prepare final 2020–24 strategic plans for publication by 1 July			
		2019–20 departmental operational and specific purpose plans commence	Departments undertake operational and specific purpose planning (ICT, HR, etc.) processes (suggested timing)						Departments finalise operational and specific purpose plans				
COAG and Ministerial Councils' Commitments	Queensland will participate in various intergovernmental activities with COAG's focus on key economic and social reforms, Indigenous affairs and National security. Additionally there will be a range of Ministerial Council meetings held to address specific sector issues. Queensland's participation in these meetings will be in accordance with the Queensland Government Principles for Intergovernmental Activities and will align with current Queensland Government priorities.												
Budgeting and resource management	Service Delivery Statements (SDS) - Budget Paper 5	Departments review services areas and service standards for 2020–21 SDS (to be advised by DPC / Treasury)			Departments submit proposed (draft) 2020–21 non-financial performance information to DPC for central agency feedback		Departments submit proposed (final) 2020–21 non-financial performance information to DPC		Central agencies seek Government approval of proposed changes to non-financial performance information for 2020-21 SDS				
	State Budget	Departments prepare 2019–20 Estimates Committee briefs		Departments prepare 2020-21 Budget submissions (to be advised by Treasury)			Treasury release 2020-21 Budget paper guidelines/templates		2020-21 Cwlt Budget released and implications on State Budget considered (by relevant departments)		2020-21 State Budget tabled		
Performance measurement, monitoring and reporting	DPC facilitates including analysis:	Government Commitments	Departments report on implementation progress of Government commitments as at 31 December 2019				Departments report on implementation progress of Government commitments as at 30 June 2020						
		Government Decisions	Departments report implementation progress of Government decisions as at 30 September 2019			Departments report implementation progress of Government decisions as at 31 March 2020							
		Our Future State: Advancing Queensland's Priorities	Continuous monitoring on implementation throughout the year										
	COAG and Ministerial Councils' Commitments	Continuous performance monitoring throughout the year											
Annual Reporting	Departments prepare 2018–19 financial statements		Auditor-General sign off on 2018–19 departmental financial statements		Ministers table annual reports (by end Sept)		DPC publishes Annual Report Requirements and changes for 2019–20 reporting period		Departments commence preparation of 2019–20 annual reports				
	Departments prepare 2018–19 annual reports		Working for Queensland (WfQ) survey in field (mid-August to mid-September)		WfQ data available (October)		Ongoing workforce improvement and engagement programs						
Governance	Premier	The Premier meets regularly with Ministers and CEOs of departments throughout the year to discuss delivery priorities and performance (timing and format of meetings is at the Premier's discretion)											
	CEO Leadership Board	Regular meetings held throughout the year for department CEOs to discuss critical issues (facilitated by Director-General, Department of the Premier and Cabinet)											

\* Note: Contents of this document are subject to change