Attachment 2: Local Benefits Test

**The purpose of the Local Benefits Test (LBT) is to evaluate the benefits that the supplier would bring to the local area(s). The “local area” is considered to be within a 125km radius of where the goods or services are to be supplied.**

# Instructions

#### All Suppliers are to complete this LBT. Suppliers may elect to supply to a single, several, or all regions. Please advise if you are offering to supply all regions or nominate a specific region or regions.

Regions are divided into:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| All Regions | Metropolitan | South East | North Coast | Darling Downs South West | Central Qld | North Qld | Far North Qld |
|  |  |  |  |  |  |  |  |

#### *Suppliers will need to complete the below questions for each region of supply. For example, if a Supplier is applying for multiple regions then the below questions would need to be answered for EACH region. Suppliers are to copy the below table and address the questions for each region/s as required. (Note: if offering State wide, the below questions only need to be completed once but must call out any specific local benefits related to different regions.)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Region:** | | | | |
| **Question** | | **Response** | | |
| 1 | How many employees are currently working within your nominated regions or Queensland, across your entire business? |  | | |
| 2 | Of those identified above, how many identify as Indigenous? |  | | |
| 3 | Where is your head office located? |  | | |
| 4 | Where are your other businesses facilities located?  (e.g. shop front, warehouse, head office) |  | | |
| 5 | Please advise the number of employees who currently reside and work within the facilities mentioned above and are employed as part of the supply chain. |  | | |
| 6 | Does your organisation use sub-contractors for the supply of goods or services that reside and work within your nominated region or Queensland?  If yes, please provide detail of roles/responsibilities for those sub-contractors. |  | | |
| 7 | If yes, please advise the estimated proportion (if any) of the tender to be paid to:   1. Small to Medium Enterprises; 2. Aboriginal and Torres Strait Islander businesses. | **Name of business** | **Estimated Net Value to be paid** | **Estimated % of Total Tender Value** |
| Insert details | Insert details | Insert % of value |
| Insert details | Insert details | Insert % of value |
| 8 | Does your organisation manufacture goods within the Region or within Queensland? |  | | |
| 9 | Are the goods related to the deliverables manufactured in Queensland? |  | | |
| 10 | Does your organisation distribute goods on behalf of regional or Queensland manufacturers? |  | | |
| 11 | If you were successful in Supplying to the State/Region, would you require additional employees or sub-contractors to facilitate the workload? |  | | |
| 12 | If you answered “Yes” above, how would you engage additional staff?  Please demonstrate your approach to:   * commitment to creating, supporting and reporting on quality, local jobs for Queenslanders by providing:   certainty of hours for direct employees,  fair wages and conditions by compliance with applicable awards, agreements and other industrial relations instruments,  a safe job where WH&S is paramount,  a workplace and working conditions that give regard to workers having their say and respecting the rights of workers regarding union representation and involvement,   * focussing on jobs, reducing long-term unemployment and youth unemployment and increasing opportunities for training apprentices. * creating/supporting Indigenous jobs and businesses |  | | |

#### *Delete the below or add more depending on how many regions you are offering for. (Note: if offering State wide, this only needs to be completed once but calling out any specific local benefits related to different regions)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Region:** | | | | |
| **Question** | | **Response** | | |
| 1 | How many employees are currently working within your nominated regions or Queensland, across your entire business? |  | | |
| 2 | Of those identified above, how many identify as Indigenous? |  | | |
| 3 | Where is your head office located? |  | | |
| 4 | Where are your other businesses facilities located?  (e.g. shop front, warehouse, head office) |  | | |
| 5 | Please advise the number of employees who currently reside and work within the facilities mentioned above and are employed as part of the supply chain. |  | | |
| 6 | Does your organisation use sub-contractors for the supply of goods or services that reside and work within your nominated region or Queensland?  If yes, please provide detail of roles/responsibilities for those sub-contractors. |  | | |
| 7 | If yes, please advise the estimated proportion (if any) of the tender to be paid to:   1. Small to Medium Enterprises; 2. Aboriginal and Torres Strait Islander businesses. | **Name of business** | **Estimated Net Value to be paid** | **Estimated % of Total Tender Value** |
| Insert details | Insert details | Insert % of value |
| Insert details | Insert details | Insert % of value |
| 8 | Does your organisation manufacture goods within the Region or within Queensland? |  | | |
| 9 | Are the goods related to the deliverables manufactured in Queensland? |  | | |
| 10 | Does your organisation distribute goods on behalf of regional or Queensland manufacturers? |  | | |
| 11 | If you were successful in Supplying to the State for this region, would you require additional employees or sub-contractors to facilitate the workload? |  | | |
| 12 | If you answered “Yes” above, how would you engage additional staff?  Please demonstrate your approach to:   * commitment to creating, supporting and reporting on quality, local jobs for Queenslanders by providing:   certainty of hours for direct employees,  fair wages and conditions by compliance with applicable awards, agreements and other industrial relations instruments,  a safe job where WH&S is paramount,   * a workplace and working conditions that give regard to workers having their say and respecting the rights of workers regarding union representation and involvement, * focussing on jobs, reducing long-term unemployment and youth unemployment and increasing opportunities for training apprentices. * creating/supporting Indigenous jobs and businesses |  | | |

|  |  |
| --- | --- |
| Score | Word Picture Example |
| 0 | No response provided. |
| 1 | The Supplier details their intention/awareness to deliver benefits which support the Queensland community but has no policy or processes. |
| 2 | Meeting all of the following dot points: • Has a physical presence in Queensland • Has policies in place which the use of local suppliers but fails to demonstrate how they have put it into practice. |
| 3 | Meeting all of the following dot points: • Has a physical presence in Queensland • Demonstrates the delivery of at least 1 benefit which support the Queensland community |
| 4 | Meeting all of the following dot points: • The Supplier has a physical presence in Queensland • Demonstrates the delivery of at least 2 benefits which support the Queensland community • They have business as usual processes which contribute to and demonstrate a conscious effort to support local businesses • Promotes at least one of the following activities or opportunities: - Use of local consultants, contractors (including sub-contractors), manufacturers including within the Supplier’s supply chain - Engaging local graduates/trainee - Partners with Indigenous businesses or social enterprises in regional or remote areas. |
| 5 | Meeting all of the following dot points: • Has a physical presence in Queensland • Demonstrates the delivery of three (3) or more benefits which support the Queensland community • Have business as usual processes which contribute to and demonstrate a conscious effort of continued ongoing support and commitment to local businesses and economy • Promote activities or opportunities which include: - Use of local consultants, contractors (including sub-contractors), manufacturers including within the Supplier’s supply chain - Engaging local graduates/trainees - Partnering with Indigenous businesses or social enterprises in regional or remote areas |