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| ***GUIDENOTE: [DELETE BEFORE PUBLISHING]***   * ***Once the form has been completed, please convert to PDF before inserting into the Tender Pack.*** * ***To enable Hyperlinks: Go to File menu, select Save as, click down arrow for format type, scroll down and choose PDF*** * ***Please note printing to PDF will not enable the hyperlinks to work.*** |

#### Disclaimer:

* *Information provided in this Notice to Tenderers is intended to assist the Tenderer in the preparation of the Tender and may not be inclusive of all the requirements of the Tender Documents.*
* *The Tenderer shall not rely on this Notice to Tenderers.*
* *The Tenderer shall ensure and satisfy itself that its Tender complies in every respect with the requirements of the Tender Documents.*
* *Notwithstanding any provision of the Tender Documents to the contrary, the information provided in this Notice to Tenderers does not form part of the Tender Documents and it shall not alter any requirement of the Tender Documents or any obligation, liability or right of the Tenderer or Principal.*
* *The Principal shall not be liable to the Tenderer for any claim, demand, action, proceeding or suit arising out of or in connection with this Notice to Tenderers or the provision of the information contained herein.*

### Invitation to Tender

The State of Queensland, through …………… invites you to submit a tender for:

|  |  |
| --- | --- |
| Project Name |  |
| Project Number |  |

### Changes to the Department’s suite of building contracts

Tenderers should note that the Department of Energy and Public Works’ suite of building contracts have recently been amended in response to legislative and policy updates to the Ethical Supplier Threshold, the Ethical Supplier Mandate and the Queensland Government Supplier Code of Conduct.

Tenderers’ attention is drawn to the following provisions of the Conditions of Contract, which have been amended from previous versions of the conditions of contract that may have been used for other Queensland Government projects, clauses 1, 3, 12, 18, 22, 25 and 26 and associated Annexure Items and Contract Schedules.

Other minor general updates to the documents have also been undertaken at this time.

The above changes are not complete nor comprehensive and do not identify all changes that may exist between the Tender Documents and any previous versions, or similar documents. Tenderers must not rely on the above and are required to refer to the Tender Documents to determine the conditions of contract for the project and the obligations, rights and liabilities of the parties set out therein. ***Tenderers are responsible for familiarising themselves with the Tender Documents applicable to this tender.***

Copies of the Government’s suite of building contracts are available at: <https://www.forgov.qld.gov.au/building-construction-and-maintenance-contract-templates>

Guidelines and additional information are available online regarding:

* the [Queensland Procurement Policy](https://www.epw.qld.gov.au/about/strategy/buy-qld) and the [Ethical Supplier requirements](https://www.business.qld.gov.au/running-business/marketing-sales/tendering/supply-queensland-government/ethical-supplier-requirements) and the [Queensland Government Supplier Code of Conduct expectations](https://www.forgov.qld.gov.au/finance-and-procurement/procurement/procurement-resources/procurement-policies-and-frameworks/queensland-government-supplier-code-of-conduct);
* the Queensland Government [Building Policy Framework](https://www.epw.qld.gov.au/about/initiatives/new-building-policy-framework) and [Prequalification (PQC) System](https://www.business.qld.gov.au/industries/building-property-development/building-construction/supply-queensland-government/prequalifying-major-projects/guidelines-resources).

### [Project specific Notice to Tenderers section]

[Project Managers may insert other applicable sections as appropriate but must not include anything that is to be relied upon in the Contract as this document does not form a part of the Contract. Delete this section if not required]