

Guideline 1/15

Commission Chief Executive Guideline: Security and monitoring services at a chief executive's private residence

1. Purpose:

To enable security and monitoring services to be installed at a chief executive's private residence.

2. Effective date:

4 December 2015

3. Legislative provision:

Section 53(b)(i) of the *Public Service Act 2008* (PSA)

4. Application:

This guideline applies to a chief executive appointed under section 92 or the head of a public service office listed under Schedule 1 of the PSA.

5. Previous references:

Security and Monitoring Services at a Chief Executive's Private Residence Policy dated 23 July 2008.

6. Guideline:

- 6.1 A chief executive who believes they become, as a direct result of their appointment, subject to an elevated security risk, may outline the circumstances to the Commission Chief Executive, Public Service Commission (CCE).
- 6.2 A security audit of the chief executive's private residence will be undertaken by the Queensland Police Service.
- 6.3 Following a security audit, the CCE may endorse the installation at the chief executive's private residence of:
 - a) a security alarm system (including ongoing monitoring); and
 - b) other security equipment as recommended in the security audit report.
- 6.4 Arrangements for the supply and installation of the security alarm system and the ongoing monitoring will be the responsibility of State Government Security.
- 6.5 Arrangements for the supply and installation of other security equipment (if any) will be the responsibility of the chief executive themselves.
- 6.6 The total allowable cost of all security equipment (excluding ongoing monitoring) will be up to a maximum of \$10,000 unless the CCE determines exceptional circumstances exist. This cost and the ongoing monitoring costs will be borne by the chief executive's own organisation.
- 6.7 If a chief executive changes their employment and this guideline no longer applies to the chief executive, the security alarm system and monitoring services installed in their private residence will be discontinued however, the security equipment will not be removed from the residence.

