

# Queensland Government Procurement Principles for establishing common-use supply arrangements

Common-use supply arrangements (or panels) consolidate spending and deliver consistent Terms and Conditions for buyers and suppliers. They play an important role in delivering real value, creating tangible opportunities for businesses of all types and sizes from across Queensland.

Applying these simple principles when establishing supply arrangements increases value, avoids duplicating effort, and cuts red-tape for suppliers.

## Research

Detailed research about policy priorities, demand, markets, forward procurement plans and existing arrangements (published on Queensland Government Arrangements Directory), informs sound decisions about how, when, why and what might be needed.



## Collaborate

Consulting meaningfully and working closely with buyers, industry and others, ensures that any new arrangement will deliver for your key stakeholders.

## Share

Make sure supply arrangements can be used by as many buyers as possible. If buyers can access your arrangement, they are unlikely to duplicate your efforts. Ideally, all eligible buyers can easily find and use new supply arrangements



## Promote

Promote your arrangement. If buyers don't know about it, they can't use it, and may even duplicate it. Early planning should include communications and implementation strategies, tools, and guidance for buyers.

## Be flexible

Consider how an arrangement might be established or used differently. For example, the ability to easily add new suppliers or enable rapid quoting. You might also enable buyers to establish 'sub-arrangements' of preferred suppliers who can meet specific requirements over time.



Download the QR Code for more detailed guidance.

If you have any questions, please contact the Strategic Sourcing Team of General Goods and Services at [QGPStrategicSourcing@epw.qld.gov.au](mailto:QGPStrategicSourcing@epw.qld.gov.au).



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