

# Work performance matters 2018-19

## Office of the Public Trustee

Work performance matter information		Category type						Totals
		Category 2		Category 3(a)		Category 3(b)		
Number of work performance matters		4		3		0		7
Period within which the handling of the matters was finalised		Met benchmark (51 days)	Did not meet benchmark	Met benchmark (139 days)	Did not meet benchmark	Met benchmark (under 200 days)	Did not meet benchmark	
		1	3	2	1	0	0	
Outcomes of the handling of matters								
Outcome type	Ongoing <sup>^</sup>	3		0		0		3
	Other	1		0		0		1
	No further action	0		1		0		1
	Discussion	0		0		0		0
	Training & development	0		1		0		1
	Conflict resolution process	0		0		0		0
	Change of duties	0		0		0		0
	Performance improvement plan	0		0		0		0
	Discipline process	0		1		0		1
	Employee terminated during probation	0		0		0		0

This report contains data for Quarters 1, 2 and 3 (finalised matters) and Q4 (finalised and ongoing matters). <sup>^</sup>Matters that had no outcome at the end of June 2019 quarter are 'ongoing' and timeframe benchmark was determined with a date of 30 June 2019.

