



## Highlights report

### Purpose

This Highlights report presents key results from the 2020 Working for Queensland survey, which was conducted from 2 September to 28 September 2020. Results reflect the views of respondents from your agency.

### Reporting framework

This report represents scores across two different types of metrics, **factors** and **indices**.

**Factors** in the survey combine data from multiple questions that correlate highly with the overall factor.

**Workplace climate indices** by contrast, simply group all climate questions within topics to which they generally relate.

*As a new participating agency in 2020, there is no comparison to 2019 available in this report.*

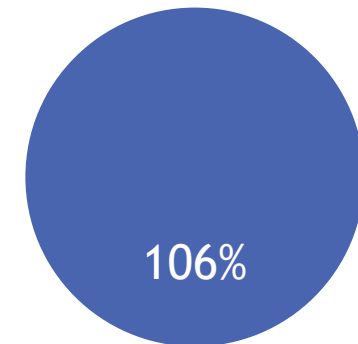
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Returned surveys:

# 35

Response Rate:



# 01 Factors

## Purpose

This section provides an overview of the 2020 factor results. The % positive score is benchmarked against the Queensland public sector and the 2019 score.

### Key

Response scale:

Positive

Neutral

Negative

## Factors

Name	Response scale %			vs Qld public sector
Agency engagement	85%	7%	7%	+26
Job empowerment	93%	5%	2%	+19
Workload and health*	49%	25%	27%	+10
Learning and development	85%	10%	5%	+29
My workgroup	89%	8%	3%	+13
My manager	90%	4%	6%	+16
Organisational leadership	88%	5%	7%	+36
Organisational fairness	73%	20%	6%	+30
Anti-discrimination	86%	12%	2%	+20
Innovation	89%	6%	5%	+29

\* % positive indicates those who have limited to no issues with workload and health

## 02 Factors by division

### Purpose

This section shows the breakdown of results for the factors at various levels in the agency hierarchy.

The scores shown are the % positive.

Name	Health and Wellbeing Queensland
Responses	35
Agency engagement	85%
Anti-discrimination	86%
Innovation	89%
Job empowerment	93%
Learning and development	85%
My manager	90%
My workgroup	89%
Organisational fairness	73%
Organisational leadership	88%
Workload and health*	49%

\* % positive indicates those who have limited to no issues with workload and health

## 03 Factors by question

### Purpose

This section provides an overview of the 2020 factor results, by question. The % positive score is benchmarked against the Queensland public sector and the 2019 score.

### Key

Response scale:

Positive

Neutral

Negative

Question	Response scale %			vs Qld public sector
<b>Agency engagement</b>				
Q33a. I would recommend my organisation as a great place to work	88%	6%	6%	+26
Q33b. I am proud to tell others I work for my organisation	91%	6%	3%	+23
Q33c. I feel strong personal attachment to my organisation	82%	9%	9%	+22
Q33d. My organisation motivates me to help it achieve its objectives	82%	6%	12%	+27
Q33e. My organisation inspires me to do the best in my job	85%	9%	6%	+30
<b>Job empowerment</b>				
Q22a. I have a choice in deciding how I do my work	94%	6%	0%	+26
Q22b. I have the tools I need to do my job effectively	97%	0%	3%	+24
Q22c. I get the information I need to do my job well	94%	3%	3%	+24
Q22d. I have the authority necessary to do my job effectively	83%	11%	6%	+12
Q22e. My job gives me opportunities to utilise my skills	91%	6%	3%	+15
Q34b. Your ability to work on your own initiative	97%	3%	0%	+14

## 03 Factors by question

Question	Response scale %			vs Qld public sector
<b>Workload and health*</b>				
Q23a. I am overloaded with work*	17%	37%	46%	-14
Q23b. I feel burned out by my work*	54%	26%	20%	+14
Q23e. My work has a negative impact on my health*	74%	11%	14%	+29

\* These questions have been reversed. The % positive indicates those who have limited to no issues with workload and health.

### Learning and development

Q28c. In my organisation, there are opportunities for me to develop my skills and knowledge	88%	9%	3%	+27
Q28e. I am able to access relevant learning and development opportunities	88%	9%	3%	+28
Q28f. Learning and development activities I have completed in the past 12 months have helped to improve my performance	86%	10%	5%	+24
Q28g. I am satisfied with the opportunities available for career development	73%	18%	9%	+26
Q31b. My organisation is committed to developing its employees	91%	6%	3%	+40

## 03 Factors by question

Question	Response scale %			vs Qld public sector
<b>My workgroup</b>				
Q24a. People in my workgroup treat each other with respect	94%	3%	3%	+19
Q24b. I receive help and support from other people in my workgroup	94%	6%	0%	+11
Q24c. People in my workgroup are honest, open and transparent in their dealings	85%	12%	3%	+17
Q24d. People in my workgroup use their time and resources efficiently	79%	15%	6%	+13
Q24e. People in my workgroup treat customers with respect	91%	9%	0%	+5
Q24f. People in my workgroup are committed to delivering excellent service to customers	97%	3%	0%	+14
Q24g. People in my workgroup do their jobs effectively	85%	9%	6%	+10
<b>My manager</b>				
Q29a. My manager treats employees with dignity and respect	94%	3%	3%	+14
Q29b. My manager listens to what I have to say	91%	6%	3%	+12
Q29c. My manager keeps me informed about what's going on	88%	6%	6%	+17
Q29d. My manager understands my work	88%	3%	9%	+13
Q29e. My manager creates a shared sense of purpose	88%	3%	9%	+18
Q29f. My manager demonstrates honesty and integrity	94%	3%	3%	+16
Q29g. My manager draws the best out of me	85%	3%	12%	+24

## 03 Factors by question

Question	Response scale %			vs Qld public sector
<b>Organisational leadership</b>				
Q31a. In my organisation, the leadership is of high quality	88%	6%	6%	+34
Q31c. Management model the behaviours expected of all employees	85%	3%	12%	+33
Q31d. In my organisation, the leadership operates with a high level of integrity	91%	6%	3%	+36
Q31f. My organisation is well managed	88%	6%	6%	+39
<b>Organisational fairness</b>				
Q25f. Performance is assessed and rewarded fairly in my workplace	63%	28%	9%	+26
Q25g. I am confident that poor performance will be appropriately addressed in my workplace	59%	38%	3%	+22
Q25h. People are treated fairly and consistently in my workplace	79%	12%	9%	+26
Q25i. People take responsibility for their decisions and actions in my workplace	82%	15%	3%	+29
Q31e. Recruitment and promotion decisions in this organisation are fair	84%	9%	6%	+48

## 03 Factors by question

Question	Response scale %			vs Qld public sector
<b>Anti-discrimination</b>				
Q32a. Age is not a barrier to success in my organisation	91%	6%	3%	+26
Q32b. Gender is not a barrier to success in my organisation	91%	9%	0%	+21
Q32c. Disability is not a barrier to success in my organisation	73%	24%	3%	+15
Q32d. Cultural background is not a barrier to success in my organisation	88%	9%	3%	+19
Q32e. Sexual orientation is not a barrier to success in my organisation	88%	12%	0%	+17
<b>Innovation</b>				
Q27a. I get the opportunity to develop new and better ways of doing my job	91%	6%	3%	+33
Q27b. I am encouraged to make suggestions about improving work processes and/or services	88%	9%	3%	+20
Q27c. Management is willing to act on suggestions to improve how things are done	82%	15%	3%	+27
Q27d. My workgroup uses research and expertise to identify better practice	94%	0%	6%	+37
Q27e. My workgroup always tries to improve its performance	88%	3%	9%	+18
Q27f. My organisation is open to new ideas	94%	3%	3%	+39



# 04 Workplace climate

## Purpose

This section provides an overview of the 2020 workplace climate index results. The % positive score is benchmarked against the Queensland public sector and the 2019 score.

### Key

Response scale:

Positive

Neutral

Negative

## Workplace climate indices

Name	Response scale %			vs Qld public sector
Safety, health and wellness	77%	11%	13%	+20
Effectiveness and innovation	83%	12%	5%	+25
People and relationships	90%	7%	3%	+13
Fairness and trust	82%	14%	4%	+23
Performance and development	80%	14%	6%	+23
Leadership and engagement	88%	5%	7%	+24
My job	92%	5%	3%	+14

## 05 Workplace climate by division

### Purpose

This section shows the breakdown of the workplace climate indices at various levels in the agency hierarchy.

The scores shown are the % positive.

Name	Health and Wellbeing Queensland
Responses	35
Effectiveness and innovation	83%
Fairness and trust	82%
Leadership and engagement	88%
My job	92%
People and relationships	90%
Performance and development	80%
Safety, health and wellness	77%

# 06 Workplace climate by question

## Purpose

This section provides an overview of the 2020 workplace climate index results, by question. The % positive score is benchmarked against the Queensland public sector and the 2019 score.

## Key

Response scale:

Positive Neutral Negative

Question	Response scale %			vs Qld public sector
<b>Safety, health and wellness</b>				
Q23a. I am overloaded with work*	17%	37%	46%	-14
Q23b. I feel burned out by my work*	54%	26%	20%	+14
Q23e. My work has a negative impact on my health*	74%	11%	14%	+29
Q23f. My work contributes positively to my quality of life	74%	17%	9%	+28
Q24h. People in my workgroup are committed to workplace safety	94%	3%	3%	+11
Q24j. People in my workgroup work together to ensure flexible work arrangements meet both individual and business needs	88%	9%	3%	+19
Q25b. My workplace culture supports people to achieve a good work/life balance	79%	3%	18%	+15
Q25c. There is adequate focus on workplace safety at my workplace	91%	6%	3%	+13
Q29h. My manager proactively discusses flexible work arrangements with my workgroup	85%	3%	12%	+27
Q31g. In my organisation, senior leaders clearly consider the wellbeing of employees to be important	85%	9%	6%	+31
Q31h. The wellbeing of employees is a priority for my organisation	88%	3%	9%	+35
Q31j. My commitment to this organisation would be questioned if I chose to use flexible work options*	85%	9%	6%	+36
Q34e. Your work-life balance	75%	6%	19%	+7
Q34g. Your ability to access and use flexible work arrangements	88%	6%	6%	+27

\* indicates a negatively worded question

## 06 Workplace climate by question

Question	Response scale %			vs Qld public sector
<b>Effectiveness and innovation</b>				
Q22b. I have the tools I need to do my job effectively	97%	0%	3%	+24
Q22c. I get the information I need to do my job well	94%	3%	3%	+24
Q22d. I have the authority necessary to do my job effectively	83%	11%	6%	+12
Q23c. I feel my job is secure	54%	31%	14%	-9
Q23d. There is too much 'red tape' in my work (e.g. regulatory or administrative processes)*	68%	24%	9%	+48
Q24k. People in my workgroup share diverse ideas to develop innovative solutions	79%	15%	6%	+12
Q25d. Approval processes at my workplace are excessive*	64%	33%	3%	+44
Q26a. My workplace has undergone significant change in the past 12 months	90%	10%	0%	+36
Q27a. I get the opportunity to develop new and better ways of doing my job	91%	6%	3%	+33
Q27b. I am encouraged to make suggestions about improving work processes and/or services	88%	9%	3%	+20
Q27c. Management is willing to act on suggestions to improve how things are done	82%	15%	3%	+27
Q27d. My workgroup uses research and expertise to identify better practice	94%	0%	6%	+37
Q27e. My workgroup always tries to improve its performance	88%	3%	9%	+18
Q27f. My organisation is open to new ideas	94%	3%	3%	+39
Q34f. Your ability to 'make a difference' to the community	79%	15%	6%	+13

\* indicates a negatively worded question

## 06 Workplace climate by question

Question	Response scale %			vs Qld public sector
<b>People and relationships</b>				
Q24a. People in my workgroup treat each other with respect	94%	3%	3%	+19
Q24b. I receive help and support from other people in my workgroup	94%	6%	0%	+11
Q24c. People in my workgroup are honest, open and transparent in their dealings	85%	12%	3%	+17
Q24d. People in my workgroup use their time and resources efficiently	79%	15%	6%	+13
Q24e. People in my workgroup treat customers with respect	91%	9%	0%	+5
Q24f. People in my workgroup are committed to delivering excellent service to customers	97%	3%	0%	+14
Q24g. People in my workgroup do their jobs effectively	85%	9%	6%	+10
Q24i. People in my workgroup work effectively with other workgroups in my organisation to deliver service to our customers	94%	3%	3%	+16

## 06 Workplace climate by question

Question	Response scale %			vs Qld public sector
<b>Fairness and trust</b>				
Q25a. My workplace has an inclusive culture where diversity is valued and respected	94%	3%	3%	+21
Q25f. Performance is assessed and rewarded fairly in my workplace	63%	28%	9%	+26
Q25g. I am confident that poor performance will be appropriately addressed in my workplace	59%	38%	3%	+22
Q25h. People are treated fairly and consistently in my workplace	79%	12%	9%	+26
Q25i. People take responsibility for their decisions and actions in my workplace	82%	15%	3%	+29
Q25j. I am able to speak up and share a different view to my colleagues and manager	91%	6%	3%	+18
Q30a. My senior manager demonstrates honesty and integrity	88%	3%	9%	+15
Q31e. Recruitment and promotion decisions in this organisation are fair	84%	9%	6%	+48
Q31i. My responsibilities outside of work restrict my opportunities for promotion*	75%	16%	9%	+16
Q32a. Age is not a barrier to success in my organisation	91%	6%	3%	+26
Q32b. Gender is not a barrier to success in my organisation	91%	9%	0%	+21
Q32c. Disability is not a barrier to success in my organisation	73%	24%	3%	+15
Q32d. Cultural background is not a barrier to success in my organisation	88%	9%	3%	+19
Q32e. Sexual orientation is not a barrier to success in my organisation	88%	12%	0%	+17
Q32f. If I raised a complaint, I feel confident that it would be taken seriously	79%	18%	3%	+22
Q32g. Women and men have equal access to work experiences that support career progression	88%	9%	3%	+21

\* indicates a negatively worded question

## 06 Workplace climate by question

Question	Response scale %			vs Qld public sector
<b>Performance and development</b>				
Q28a. I receive useful feedback on my performance	82%	12%	6%	+25
Q28b. My performance is assessed against clear criteria	56%	34%	9%	+5
Q28c. In my organisation, there are opportunities for me to develop my skills and knowledge	88%	9%	3%	+27
Q28d. I am supported to pursue developmental opportunities in other workplaces	65%	29%	6%	+20
Q28e. I am able to access relevant learning and development opportunities	88%	9%	3%	+28
Q28f. Learning and development activities I have completed in the past 12 months have helped to improve my performance	86%	10%	5%	+24
Q28g. I am satisfied with the opportunities available for career development	73%	18%	9%	+26
Q28h. I have had productive conversations with my manager on my performance in the past 12 months	78%	13%	9%	+20
Q28i. I develop new knowledge and skills through undertaking tasks at work	91%	3%	6%	+19
Q31b. My organisation is committed to developing its employees	91%	6%	3%	+40

## 06 Workplace climate by question

Question	Response scale %			vs Qld public sector
<b>Leadership and engagement</b>				
Q29a. My manager treats employees with dignity and respect	94%	3%	3%	+14
Q29b. My manager listens to what I have to say	91%	6%	3%	+12
Q29c. My manager keeps me informed about what's going on	88%	6%	6%	+17
Q29d. My manager understands my work	88%	3%	9%	+13
Q29e. My manager creates a shared sense of purpose	88%	3%	9%	+18
Q29f. My manager demonstrates honesty and integrity	94%	3%	3%	+16
Q29g. My manager draws the best out of me	85%	3%	12%	+24
Q31a. In my organisation, the leadership is of high quality	88%	6%	6%	+34
Q31c. Management model the behaviours expected of all employees	85%	3%	12%	+33
Q31d. In my organisation, the leadership operates with a high level of integrity	91%	6%	3%	+36
Q31f. My organisation is well managed	88%	6%	6%	+39
Q33a. I would recommend my organisation as a great place to work	88%	6%	6%	+26
Q33b. I am proud to tell others I work for my organisation	91%	6%	3%	+23
Q33c. I feel strong personal attachment to my organisation	82%	9%	9%	+22
Q33d. My organisation motivates me to help it achieve its objectives	82%	6%	12%	+27
Q33e. My organisation inspires me to do the best in my job	85%	9%	6%	+30



## 06 Workplace climate by question

Question	Response scale %			vs Qld public sector
<b>My job</b>				
Q21a. I understand what is expected of me to do well in my job	97%	0%	3%	+7
Q21b. I understand how my work contributes to my organisation's objectives	97%	3%	0%	+6
Q22a. I have a choice in deciding how I do my work	94%	6%	0%	+26
Q22e. My job gives me opportunities to utilise my skills	91%	6%	3%	+15
Q22f. I enjoy the work in my current job	89%	6%	6%	+13
Q22g. My job gives me a feeling of personal accomplishment	91%	3%	6%	+22
Q34b. Your ability to work on your own initiative	97%	3%	0%	+14
Q35. All things considered, how satisfied are you with your current job?	82%	15%	3%	+10

## 07 Flexible work

### Purpose

This section outlines the types of flexible work arrangements being used and highlights some potential barriers to their take-up.

*NOTE: Multi-select questions may not add up to 100%.*

	2020
<b>Do you currently use any flexible work options?</b>	
Use flexible workplace option	<b>91%</b>
Use no flexible work option	<b>9%</b>
<b>If yes to using flexible work option, which of the following do you use?</b>	
Flexible work hours for example accumulated hours as 'flexitime'	<b>74%</b>
Telecommuting	<b>68%</b>
Flexible work hours for example start late or early to meet responsibilities external to work	<b>32%</b>
Hot desks	<b>32%</b>
Part time work	<b>16%</b>
Leave at half pay	<b>10%</b>
Job sharing	<b>3%</b>
Purchased leave/extended leave/deferred salary schemes	<b>3%</b>

## 07 Flexible work

2020

Have you made a request regarding flexible work arrangements in the last 12 months?

No, I have not made a request but I am content with my current arrangements	60%
Yes, I requested flexibility	34%
No, I have not made a request but I am not content with my current arrangements	6%

If yes to having made a request regarding flexible work arrangements, was your request for flexible work arrangements:

Fully granted	75%
Partially granted	17%
Declined - no reason given	8%

If no to having made a request and not content with your current arrangement, why haven't you made a request to change your work arrangements?

Due to insufficient responses, the data for this question has been restricted.

# 08 Domestic and family violence

## Purpose

This section is focused on understanding the confidence levels of Queensland public sector employees in dealing with domestic and family violence (DFV) in the workplace.

### All employees

Q36. Are you aware of any policies, in your workplace, designed to support employees affected by DFV in the workplace or the community?	2020
<b>Yes</b>	<b>58%</b>
<b>No</b>	<b>15%</b>
<b>Don't know</b>	<b>27%</b>

### Managers

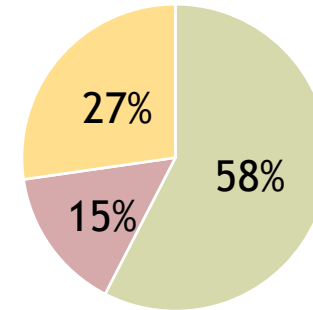
Q36. Are you aware of any policies, in your workplace, designed to support employees affected by DFV in the workplace or the community?	2020
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Due to insufficient responses, the data for this question has been restricted.

### Managers

Q36c. In the past 12 months, have you been in a situation where you have responded to an employee/colleague affected by DFV?	2020
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Due to insufficient responses, the data for this question has been restricted.



### Non-managers

Q36. Are you aware of any policies, in your workplace, designed to support employees affected by DFV in the workplace or the community?	2020
<b>Yes</b>	<b>48%</b>
<b>Don't know</b>	<b>32%</b>
<b>No</b>	<b>20%</b>

### Non-managers

Q36c. In the past 12 months, have you been in a situation where you have responded to an employee/colleague affected by DFV?	2020
<b>No</b>	<b>100%</b>

# 08 Domestic and family violence

**Key**  
Response scale:

Positive	Neutral	Negative
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Question	Response scale %	vs Qld public sector
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## Managers

Due to insufficient responses, the data for this question has been restricted.

## Non-managers

Q36b.a I am confident that I could sensitively communicate with colleagues affected by domestic and family violence	75%	21%	4%	0
Q36b.b. I am confident that I could effectively refer a colleague affected by domestic and family violence to appropriate support	71%	25%	4%	-4

# 09 Bullying and sexual harassment

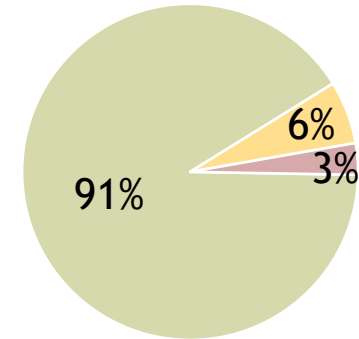
## Purpose

This section focuses on understanding the prevalence and sources of bullying and sexual harassment as well as the rate of reporting and barriers to reporting such incidences. The comparison columns show the score each question received in 2019.

*NOTE: Multi-select questions may not add up to 100%.*

During the last 12 months have you witnessed bullying or sexual harassment in your workplace?

	2020
No	91%
Don't know	6%
Yes	3%



During the last 12 months have you been subjected to bullying or sexual harassment in your workplace?

	2020
No	94%
Bullying	3%
Don't know	3%



## 09 Bullying and sexual harassment

*NOTE: Only respondents who identified they had been subjected to bullying were asked these questions. Therefore the population base is a smaller number of total survey respondents.*

Key	
Yes	No

2020

**If you were subjected to bullying, who were you bullied by?**

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Due to insufficient responses, the data for this question has been restricted.

**If you were subjected to bullying, what type of bullying did you experience?**

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Due to insufficient responses, the data for this question has been restricted.

**If you were subjected to bullying, did you report the bullying?**

Due to insufficient responses, the data for this question has been restricted.

2020

**Why did you not report the bullying?**

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Due to insufficient responses, the data for this question has been restricted.

## 09 Bullying and sexual harassment

*NOTE: Only respondents who identified they had been subjected to sexual harassment were asked these questions. Therefore the population base is a smaller number of total survey respondents.*

### Key

Yes

No

2020

If you were subjected to sexual harassment, who were you sexually harassed by?

Due to insufficient responses, the data for this question has been restricted.

If you were subjected to sexual harassment, what type of sexual harassment did you experience?

Due to insufficient responses, the data for this question has been restricted.

If you were subjected to sexual harassment, did you report the sexual harassment?

Due to insufficient responses, the data for this question has been restricted.

2020

Why did you not report the sexual harassment?

Due to insufficient responses, the data for this question has been restricted.



# 10 Civility

## Purpose

This section is focused on exploring workplace behavior.

The % positive score is benchmarked against the Queensland public sector and the 2019 score.

## Key

### Positive Negative

Daily	Rarely/ sporadically
Very often	Never
Often	
Regularly	

### \*Negatively worded question

### Negative Positive

Daily	Rarely/ sporadically
Very often	Never
Often	
Regularly	

## Question

## Response scale %

vs Qld public sector

Over the past month, how often has your manager/supervisor behaved in the following ways?

Showed appreciation of you and your work	88%	12%	+17
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Made you feel included	91%	9%	+9
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Was polite and courteous with you	97%	3%	+4
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Made you feel ignored*	94%	6%	+5
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Behaved towards you in a manner that you felt was inconsiderate*	94%	6%	+3
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Behaved towards you in a manner that you felt was rude*	97%	3%	+3
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Acted in an aggressive or intimidating manner towards you*	100%		+4
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Acted in an aggressive or intimidating manner towards someone you work with*	97%	3%	+2
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\* indicates a negatively worded question

# 10 Civility

## Purpose

This section is focused on exploring workplace behavior.

The % positive score is benchmarked against the Queensland public sector and the 2019 score.

## Key

### Positive

Daily  
Very often  
Often  
Regularly

### Negative

Rarely/  
sporadically  
Never

### \*Negatively worded question

### Negative

Daily  
Very often  
Often  
Regularly

### Positive

Rarely/  
sporadically  
Never

Question

Response scale %

vs Qld  
public  
sector

Over the past month, how often have your immediate colleagues behaved in the following ways?

Showed appreciation of you and your work

94%

6%

+24

Made you feel included

97%

3%

+12

Was polite and courteous with you

100%

+5

Made you feel ignored\*

97%

3%

+10

Behaved towards you in a manner that you felt was inconsiderate\*

97%

3%

+9

Behaved towards you in a manner that you felt was rude\*

97%

3%

+7

Acted in an aggressive or intimidating manner towards you\*

100%

+6

Acted in an aggressive or intimidating manner towards someone you work with\*

100%

+7

\* indicates a negatively worded question

# 11 Agency specific questions

## Purpose

The purpose of agency specific questions is to provide agencies with an opportunity to explore questions that are of interest in their unique context.

*NOTE: Question wording may have been truncated to accommodate length restrictions in reporting.*

## Key

Response scale:

Positive

Neutral

Negative

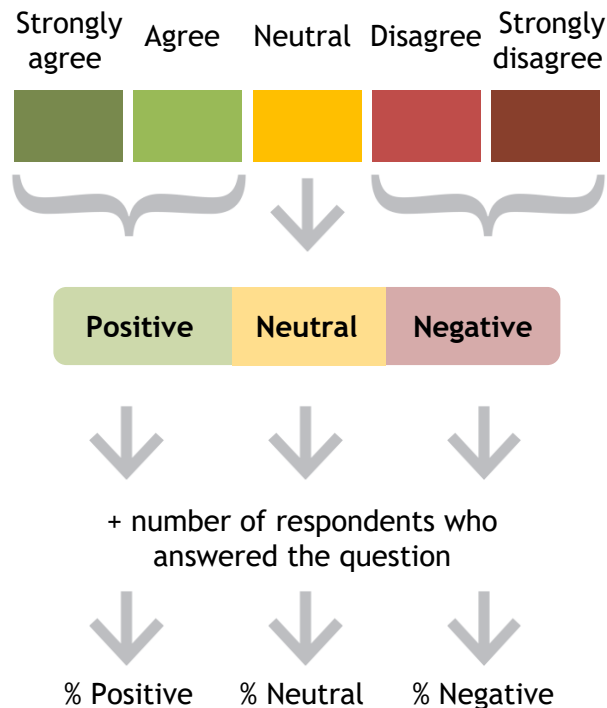
Question	Response scale %		
	Positive	Neutral	Negative
HW f. I can see how my role contributes to HWQld Strategic Plan	91%	6%	3%
HW e. I understand the strategic directions of HWQld	88%	6%	6%
HW d. The HWQld Strategic Plan sets a clear vision for HWQld	88%	9%	3%
HW c. The organisational structure is an accurate representation of how HWQLD works	76%	24%	0%
HW a. The organisational structure reflects how HWQld achieves against the Strategic Plan	76%	15%	9%
HW b. The development of the organisational structure in early 2020 was an inclusive process	56%	34%	9%

# 12 How to interpret this report

## % Positive, neutral and negative scores

Across Working for Queensland (WfQ) reporting, most data is expressed as % positive, % neutral or % negative.

- % **positive** presents the proportion of respondents who expressed a positive opinion or assessment i.e. combining 'Strongly agree' and 'Agree' responses.
- % **neutral** presents the proportion of respondents who expressed a neutral opinion or assessment.
- % **negative** presents the proportion of respondents who expressed a negative opinion or assessment i.e. combining 'Strongly disagree' and 'Disagree' responses.



## Negatively worded questions

### What are negatively worded questions?

Negatively worded questions are those phrased in a negative way e.g. "Approval processes at my work are excessive".

### How are the negatively worded responses scored?

When responding to a negatively worded question, "Strongly disagree" and "Disagree" responses are classified as positive i.e. it is good that you disagree that approval processes at work are excessive (this means they are not excessive!). Therefore, the "Strongly disagree" and "Disagree" responses are combined to calculate the % positive score.

### What does this mean for interpreting the % positive score for negatively worded questions?

The % positive score combines the negative responses as they are the "preferred" responses to this question.

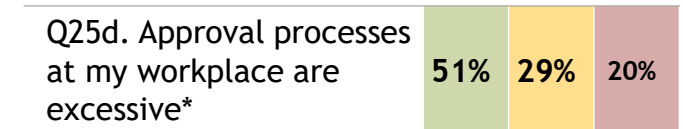
## EXAMPLE

In the image below the % positive score for "Approval processes at my work are excessive" is 51%. This result can be expressed by stating that:

**51% disagreed that "Approval processes at my work are excessive"**

OR

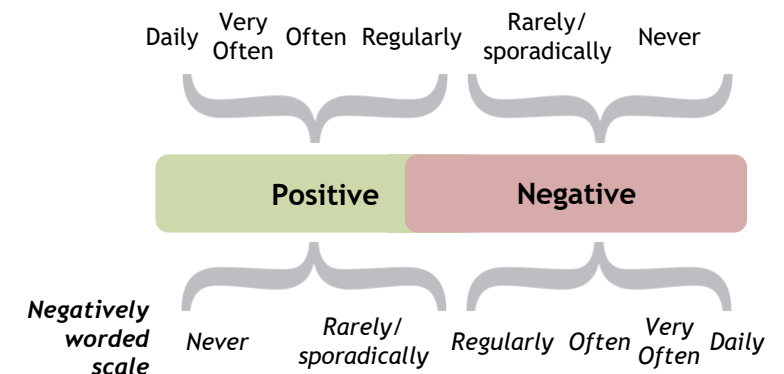
**51% felt that the "Approval processes at their work are not excessive"**



Conversely, the % negative score means that 20% of the employees perceive that the approval processes at their work are excessive.

## Interpreting the six point scale

Some questions ask respondents to indicate how regularly they experienced different workplace behaviours. Note that a number of these questions are negatively worded.



# 12 How to interpret this report

## Rounding

Results are rounded to whole numbers.  
Percentages may therefore not add up to 100%.

## Factor scores

Factor measures combine information from multiple survey questions that correlate highly with the overall factor. The factor scores are calculated as the sum of positive responses given to all questions within the factor, divided by the number of answers to all questions within the factor.

## Workplace climate index scores

Workplace climate indices have been created by grouping together questions within topics to which they generally relate. The climate index scores are calculated as the sum of positive responses given to all questions within the index, divided by the number of answers to all questions within the index.

## Number of respondents

The number of respondents for subpopulations (i.e. divisions, demographic groups) may not add up to the total number of respondents due to missing demographic or division information.

## % Change and division comparisons

Throughout this report, the % change figure and division comparisons are frequently reported. The % change score relates to differences between:

- the 2019 and 2020 % positive scores, or
- the 2020 agency and Qld public sector % scores.

The division comparisons relate to the comparisons of the % positive scores between the agency and other divisions.

## Definitions

The following definitions were used in the survey:

- **Your workgroup:** the group or team where you spend most of your time. If you are a manager, your workgroup is the people you manage.
- **Your workplace:** the place where you work, such as a hospital or office location as well as the places you visit as part of your work. Questions about your workplace concern the experiences you have in this environment.
- **Your organisation:** The government department, Health Service or Public Service Office you currently work for (e.g. The Department of Transport and Main Roads for staff employed in RoadTek, the Public Trustee for staff working for the Public Trustee, the Hospital and Health Service (HHS) you work for or the Department of Health).

- **Your immediate co-worker(s):** the person(s) in your agency you spend the majority of your time with.
- **Your manager/supervisor:** the person you usually report to.
- **Your senior manager:** the person your manager reports to.
- **Your customer(s):** the person(s) you provide advice or service to, whether internal or external to the Queensland public sector (e.g. students, clients, customers, stakeholders, patients, members of the community).
- **Your leader:** The person who sets the strategic direction for your organisation
- **Sexual harassment:** an unwelcome sexual advance, unwelcome request for sexual favours or other unwelcome conduct of a sexual nature which makes a person feel offended, humiliated or intimidated, and where that reaction is reasonable in the circumstances. Sexual harassment does not need to be deliberate or repeated to be illegal.
- **Bullying:** repeated and unreasonable behaviour directed towards a worker or group of workers that creates a risk to health and safety.