

# Recruitment screening questionnaire

## Recruitment Specifications

<b>Project:</b>	Victims of Crime
<b>Recruiter:</b>	[Insert name of recruitment agency]
<b>Project Facilitator:</b>	[Name/s of project facilitators]
<b>No. of depths:</b>	n=37
<b>Locations, dates &amp; times:</b>	<p><b>Brisbane:</b> 12 September 2017 (9am - 5pm)  <b>Logan:</b> 12 September 2017 (9am - 5pm)  <b>Cairns:</b> 13 September 2017 (10:15am – 4:30pm) &amp; 14 September 2017 (8:30am – 12pm)  <b>Rockhampton:</b> 13 September 2017 (11:30am – 5pm) &amp; 14 September 2017 (8:30am – 12pm)  <b>Mount Isa:</b> 18 September 2017 (9am – 5pm)  <b>Roma:</b> 19 September 2017 (9am – 5pm)</p> <p><i>Note: there may be scope to do telephone interviews outside of these regions if you're struggling to recruit within these regions.</i></p>
<b>Engagement type</b>	1:1 interviews
<b>Interview duration:</b>	1 hour
<b>Incentive amount:</b>	\$100

### Respondent breakdown and details:

	Segment 1 (In system)	Segment 2 (Other support)	Segment 3 (No support)	Segment 4 (Non-victims)	TOTAL
Mt Isa	min n=2	min n=2	min n=2	min n=2	<b>n=10</b>
Cairns	min n=1	min n=1	min n=1	min n=1	<b>n=5</b>
Rockhampton	min n=1	min n=1	min n=1	min n=1	<b>n=5</b>
Roma	min n=1	min n=1	min n=1	min n=1	<b>n=5</b>
Brisbane	min n=1	min n=1	min n=1	min n=1	<b>n=6</b>
Logan	min n=1	min n=1	min n=1	min n=1	<b>n=6</b>
<b>TOTAL</b>	<b>n=8</b>	<b>n=10</b>	<b>n=9</b>	<b>n=10</b>	<b>n=37</b>

**Note:** There can be some flexibility of the segment breakdown within regions, however please aim for a good mix of segments within regions, and aim to reach the total segment quotas and total regional quotas. Rockhampton is a lower priority – if there are challenges recruiting in this region we will not visit (can still arrange phone interviews if we do happen to capture some here).

At a total level within each segment, please aim for a mix of:

**Segment 1:** Victims in Victim Assist Queensland system (recruit from client-supplied list using Screen Questions – set 1 AND recruit from recruitment panel using Screen Questions – set 2)

- To qualify, must be from client-supplied list OR must select 1 from Q5 from recruitment panel using Screen Questions – set 2)
- Crime must have occurred in Queensland (though okay to include n=1 outside of Queensland if struggling to recruit)
- Mix of primary and secondary victims (parent secondary victim, witness secondary victim, related victim)
- Mix of type of crime (serious act of violence / other act of violence / other type of crime) – prioritise violent crimes
- Aim for mix of age and gender
- Aim for n=1 who identifies as Aboriginal and/or Torres Strait Islander, is a person with a disability or has mobility difficulties, speak a language other than English at home, has a culturally diverse background or identifies as being part of the LGBTI community

**Segment 2: Victims who have utilised other forms of support, but not Victim Assist Queensland (recruit from recruitment panel using Screen Questions – set 2)**

- To qualify, must select 2 or 3 from Q5
- Crime must have occurred in Queensland (though okay to include n=1 outside of Queensland if struggling to recruit)
- Mix of primary and secondary victims (parent secondary victim, witness secondary victim, related victim)
- Mix of type of crime (serious act of violence / other act of violence / other type of crime) – prioritise violent crimes
- Aim for mix of age and gender
- Aim for n=1 who identifies as Aboriginal and/or Torres Strait Islander, is a person with a disability or has mobility difficulties, speak a language other than English at home, has a culturally diverse background or identifies as being part of the LGBTI community

**Segment 3: Victims who have not utilised any support (recruit from recruitment panel using Screen Questions – set 2)**

- To qualify, must select 4 from Q5
- Crime must have occurred in Queensland (though okay to include n=1 outside of Queensland if struggling to recruit)
- Mix of primary and secondary victims (parent secondary victim, witness secondary victim, related victim)
- Mix of type of crime (serious act of violence / other act of violence / other type of crime) – prioritise violent crimes
- Aim for mix of age and gender
- Aim for n=1 who identifies as Aboriginal and/or Torres Strait Islander, is a person with a disability or has mobility difficulties, speak a language other than English at home, has a culturally diverse background or identifies as being part of the LGBTI community

**Segment 4: Non-victims (recruit from recruitment panel using Screen Questions – set 2)**

- To qualify, must select Q1=4
- Crime must have occurred in Queensland (though okay to include n=1 outside of Queensland if struggling to recruit)
- Aim for mix of age and gender
- Aim for n=1 who identifies as Aboriginal and/or Torres Strait Islander, is a person with a disability or has mobility difficulties, speak a language other than English at home, has a culturally diverse background or identifies as being part of the LGBTI community

**Additional details for recruitment**

## Victim definitions:

- **Primary victim:** someone who is directly injured as a result of the act of violence.
- **Parent secondary victim:** the parent or primary carer of a victim (who is under 18) injured as result of becoming aware of the act of violence. This may include the victim's parents, carers, step-parents, co-parents, foster parents, kinship carer, or any other person responsible for the day-to-day care of the child. However, it does not include a person acting in place of a parent on a temporary or short-term basis.
- **Witness secondary victim:** someone who is injured because they saw or heard the act of violence.
- **Related victim:** close family members and financial dependants of a person who has died as a direct result of the act of violence. This may include the person's partner/spouse, child, brother/sister, or parent. A person who, under Aboriginal tradition or Torres Strait Island custom, is regarded as a close family member may also be considered.

## Injury definitions:

- **Physical injuries:** includes bruises, wounds, muscle damage, bone injuries, damage to teeth, brain injuries etc
- **Psychological injuries:** includes post-traumatic stress disorder, anxiety disorders and mood disorders
- **Emotional injuries:** includes altered concentration, sleep disturbance, or fear and worry that impact a person's ability to resume their normal life

## Times:

- Interview times within the timeframes specified above are flexible, though please aim to allow a 45 minute break for lunch and 15 minute breaks between appointments
- All sessions should last 1 hour

## Other requirements:

- Victim incident should have been within 24 months.
- Remind respondents to bring reading glasses etc. if required.

## Screener Questions: Set 1 (Client-supplied list – recruitment segment 1)

### READ IF RECRUITED FROM CLIENT-SUPPLIED LIST

Intro Good day (*participant name*),

We understand you recently contacted Victim Assist Queensland and agreed to participate in further research aimed towards improving outcomes for victims of crime. We are contacting you to see if you are still interested in participating in this research.

The Queensland Government recognises that victims of crime are often left unsupported and out of pocket while they struggle to cope with what has happened to them. We are really keen to speak to a broad range of Queenslanders and ensure that real-life experiences are being captured so that we can start to understand some of the issues people are facing first-hand, in order to come up with new initiatives and approaches to better assist victims of crime to get back on their feet.

The discussions that we will be having may involve speaking to people who have personally been victims of crime, or who may know someone close to them whom a crime was committed against. That being said, we wouldn't need you to go into detail about the actual crime or offence committed if you weren't comfortable doing so; we are more focussed on the types of support you or someone you know required, and the journey you went through or are going through, to overcome the incident.

Would you still be willing to participate in this research?

Yes	1	<b>CONTINUE</b>
No	2	<b>TERMINATE</b>

### IF YES

Do you mind if we ask you a few questions to confirm a few details with you?

If you feel uncomfortable completing any of the questions, please feel free to stop the questionnaire at any point.

### ASK ALL MULTIPLE RESPONSE

Q1. Have you personally been affected (physically, psychologically or emotionally) by a crime committed either against you directly or against someone else in the last 24 months (2 years)?

*Note: If the crime was committed against someone else this may have meant you were a witness or secondary victim (i.e. you were still personally affected by the crime, though indirectly). For the purposes of this research, this does not include suicide, suicide attempts or self-harm.*

Yes, physically	1	<b>CONTINUE</b>
Yes, psychologically	2	
Yes, emotionally	3	
No	4	<b>TERMINATE</b>

**ASK ALL  
MULTIPLE RESPONSE**

Q2. And was the crime(s) committed against you personally, or someone else?

Myself	1	<b>ENSURE MIX</b>
My child / a child I have guardianship over	2	
Someone else related to me	3	
A stranger/passers-by	4	
Someone else (e.g. partner, friend, acquaintance)	5	

**ASK ALL  
MULTIPLE RESPONSE**

Q3. And where did the crime(s) take place?

In Queensland	1	<b>PRIORITISE QUEENSLAND (OK TO INCLUDE MAX n=1 OUTSIDE OF QUEENSLAND IN SEGMENT 1 IF STRUGGLING WITH RECRUITMENT)</b>
In another Australian state or territory	2	
Outside of Australia	3	

**ASK IF Q2=1  
SINGLE RESPONSE**

Q4a. Which of the following best describes the nature of the crime that was committed against you?

An act of violence – for example physical assault, any sexual offence, burglary with violence and/or robbery, stalking, kidnapping and deprivation of liberty, violence involving motor vehicles, attempted murder, domestic/family violence	1	<b>PRIORITISE</b>
Some other crime – for example arson, household burglary, theft, fraud, attempted suicide	2	<b>NICE TO HAVE (NON-PRIORITY) MAX n=1 IN SEGMENT 1</b>
Can't remember	3	<b>TERMINATE</b>

**ASK IF Q2=2-5  
SINGLE RESPONSE**

Q4b. Which of the following best describes the nature of the crime that you witnessed or were affected by as a secondary victim?

A serious act of violence resulting in death – for example murder, unlawful striking causing death,	1	<b>PRIORITISE AND AIM FOR MIX</b>
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manslaughter or dangerous driving causing death		
Some other act of violence not resulting in death – for example physical assault, any sexual offence, burglary with violence and/or robbery, stalking, kidnapping and deprivation of liberty, violence involving motor vehicles, attempted murder, domestic/family violence	2	
Some other crime – for example arson, household burglary, theft, fraud	3	<b>NICE TO HAVE (NON-PRIORITY)</b> <b>MAX n=1 IN SEGMENT 1</b>
Can't remember	4	<b>TERMINATE</b>

**ASK ALL  
SINGLE RESPONSE**

Q5. Finally, we just have a few questions for you in order to ensure we are speaking to a broad range of people.

Which of the following age categories do you fall into?

Under 18 years	1	<b>TERMINATE</b>
18-34 years	2	<b>ENSURE MIX</b>
35-54 years	3	
55-64 years	4	
65+ years	5	

**ASK ALL  
SINGLE RESPONSE**

Q6. Please indicate your gender.

Male	1	<b>ENSURE MIX</b>
Female	2	
Other	3	

**ASK ALL  
SINGLE RESPONSE**

Q7. Which of the following, if any, apply to you?

I identify as an Aboriginal and/or Torres Strait Islander person	1	<b>MINIMUM n=1</b>
I am a person with a disability or have mobility difficulties	2	
I speak a language other than English at home	3	
I have a culturally diverse background	4	
I identify myself as being part of the LGBTI (lesbian, gay, bisexual, transgender, and intersex) community	5	
None of these	6	
Prefer not to say	7	

**ASK ALL IN BRISBANE, ROCKHAMPTON, ROMA  
SINGLE RESPONSE**

Q8a. We will have an all male research team conducting the interview with you. Are you comfortable with that?

Yes	1	<b>CONTINUE</b>
No	2	<b>TERMINATE</b>

**ASK ALL IN LOGAN, CAIRNS  
SINGLE RESPONSE**

Q8b. We will have an all female research team conducting the interview with you. Are you comfortable with that?

Yes	1	<b>CONTINUE</b>
No	2	<b>TERMINATE</b>

**ASK ALL IN MOUNT ISA  
SINGLE RESPONSE**

Q8c. We will have either an all male or all female research team conducting the interview with you. Which do you prefer?

Male	1	
Female	2	
No preference	3	

**<IF REQUIRED>**

This research will be led and conducted by **[insert Government agency details]**. If you have any queries or require further information about the project, please feel free to call **[contact name]** on **[contact number]**.

**[END]**

## Screener Questions: Set 2 (Panel recruitment - recruiting segments 2-4)

**Intro** In 2015-16 alone, there were over 450,000 reported offences in Queensland. As part of the process, it is recognised that victims of crime are often left unsupported and out of pocket while they struggle to cope with what has happened to them. The Queensland Government is currently working to bring a number of different and relevant departments together in order to come up with new initiatives and approaches with the aim to improve outcomes for victims of crime.

As part of this re-design process, we are really keen to speak to a broad range of Queenslanders and ensure that real-life experiences are being captured so that we can start to understand some of the issues people are facing first-hand.

The discussions that we will be having may involve speaking to people who have personally been victims of crime, or who may know someone close to them whom a crime was committed against. That being said, we wouldn't need you to go into detail about the actual crime or offence committed if you weren't comfortable doing so; we are more focussed on the types of support you or someone you know required, and the journey you went through or are going through, to overcome the incident.

Would you be interested in answering a few questions to see if you are eligible to participate?

If you feel uncomfortable completing any of the questions, please feel free to stop the questionnaire at any point.

Yes	1	<b>CONTINUE</b>
No	2	<b>TERMINATE</b>

### ASK ALL MULTIPLE RESPONSE

Q1. Have you personally been affected (physically, psychologically or emotionally) by a crime committed either against you directly or against someone else in the last 24 months (2 years)?

*Note: If the crime was committed against someone else this may have meant you were a witness or secondary victim (i.e. you were still personally affected by the crime, though indirectly). For the purposes of this research, this does not include suicide, suicide attempts or self-harm.*

Yes, physically	1	<b>CONTINUE TO Q2 COULD QUALIFY FOR SEGMENT 2 OR 3</b>
Yes, psychologically	2	
Yes, emotionally	3	
No	4	<b>EXCLUSIVE COULD QUALIFY FOR SEGMENT 4 – CONTINUE TO Q7</b>

**ASK ALL  
MULTIPLE RESPONSE**

Q2. And was the crime(s) committed against you personally, or someone else?

Myself	1	<b>ENSURE MIX</b>
My child / a child I have guardianship over	2	
Someone else related to me	3	
A stranger/passers-by	4	
Someone else (e.g. partner, friend, acquaintance)	5	

**ASK ALL  
MULTIPLE RESPONSE**

Q3. And where did the crime(s) take place?

In Queensland	1	<b>PRIORITISE QUEENSLAND (OK TO INCLUDE MAX n=1 OUTSIDE OF QUEENSLAND IN EACH SEGMENT IF STRUGGLING WITH RECRUITMENT)</b>
In another Australian state or territory	2	
Outside of Australia	3	

**ASK IF Q2=1  
SINGLE RESPONSE**

Q4a. Which of the following best describes the nature of the crime that was committed against you?

An act of violence – for example physical assault, any sexual offence, burglary with violence and/or robbery, stalking, kidnapping and deprivation of liberty, violence involving motor vehicles, attempted murder, domestic/family violence	1	<b>PRIORITISE</b>
Some other crime – for example arson, household burglary, theft, fraud	2	<b>NICE TO HAVE (NON-PRIORITY) MAX n=1 IN EACH SEGMENT</b>
Can't remember	3	<b>TERMINATE</b>

**ASK IF Q2=2-5  
SINGLE RESPONSE**

Q4b. Which of the following best describes the nature of the crime that you witnessed or were affected by as a secondary victim?

A serious act of violence resulting in death – for example murder,	1	<b>PRIORITISE AND AIM FOR MIX</b>
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unlawful striking causing death, manslaughter or dangerous driving causing death		
Some other act of violence not resulting in death – for example physical assault, any sexual offence, burglary with violence and/or robbery, stalking, kidnapping and deprivation of liberty, violence involving motor vehicles, attempted murder, domestic/family violence	2	
Some other crime – for example arson, household burglary, theft, fraud	3	<b>NICE TO HAVE (NON-PRIORITY) MAX n=1 IN EACH SEGMENT</b>
Can't remember	4	<b>TERMINATE</b>

**ASK ALL  
SINGLE RESPONSE**

Q4. As part of the incident, was the crime officially reported to police or authorities?

Yes	1	
No	2	<b>NICE TO INCLUDE A COUPLE THAT WERE NOT REPORTED</b>
Can't remember / not sure	3	

**ASK ALL  
MULTIPLE RESPONSE**

Q5. As a result of the crime, did you access any support (e.g. counselling, financial assistance, legal assistance) of the following...?

Support from the Government (e.g. counselling, financial support through Victim Assist Queensland)	1	
Support from a non-Government organisation (e.g. private company, NGO)	2	
Other support (please specify)	3	
No, I did not need or access any support	4	<b>EXCLUSIVE</b>

**ASK ALL  
SINGLE RESPONSE**

Q7. Finally, we just have a few questions for you in order to ensure we are speaking to a broad range of people.

Which of the following age categories do you fall into?

Under 18 years	1	<b>TERMINATE</b>
18-34 years	2	<b>ENSURE MIX</b>
35-54 years	3	

55-64 years	4	
65+ years	5	

**ASK ALL  
SINGLE RESPONSE**

Q8. Please indicate your gender.

Male	1	<b>ENSURE MIX</b>
Female	2	
Other	3	

**ASK ALL  
SINGLE RESPONSE**

Q9. Which of the following, if any, apply to you?

I identify as an Aboriginal and/or Torres Strait Islander person	1	<b>MINIMUM n=1 PER SEGMENT</b>
I am a person with a disability or have mobility difficulties	2	
I speak a language other than English at home	3	
I have a culturally diverse background	4	
I identify myself as being part of the LGBTI (lesbian, gay, bisexual, transgender, and intersex) community	5	
None of these	6	
Prefer not to say	7	

**ASK ALL IN ROCKHAMPTON, ROMA  
SINGLE RESPONSE**

Q10a. We will have an all male research team conducting the interview with you. Are you comfortable with that?

Yes	1	<b>CONTINUE</b>
No	2	<b>COULD ORGANISE PHONE INTERVIEW</b>

**ASK ALL IN LOGAN, CAIRNS  
SINGLE RESPONSE**

Q10b. We will have an all female research team conducting the interview with you. Are you comfortable with that?

Yes	1	<b>CONTINUE</b>
No	2	<b>COULD ORGANISE PHONE INTERVIEW</b>

**ASK ALL IN BRISBANE, MOUNT ISA  
SINGLE RESPONSE**

Q10c. We will have either an all male or all female research team conducting the interview with you. Which do you prefer?

Male	1	
Female	2	
No preference	3	

**<IF REQUIRED>**

This research will be led and conducted by **[insert Government agency details]**. If you have any queries or require further information about the project, please feel free to call **[contact name]** on **[contact number]**.

**[END]**